

Camp Mitchell Board of Trustees  
August 22, 2019 Minutes

Members Present: Michael Briggs, Linda Brown, Olivia Goza, Hannah Hooker, Will Lowry, Marcia Williams

Nonmembers Present: Duncan Ely

Members Phoned In: Harold Hedges, Chuck Chapman

Members Absent: Craig Douglass, Robert Seibert

Called to order at 1:09pm

Linda led Noonday Prayer, including a devotion from Becca Stevens

1. May minutes approved.
2. Duncan would like to create a volunteer of the year award and name it after Harold and have a plaque to collect the names, and present it at Diocesan Convention. Board approves by acclamation. A resolution will be drafted for convention.
3. Duncan's Director's Report
  - a. Summer Camp
    - i. Numbers were a little lower than last year
    - ii. Going to look at RRB, current price doesn't cover cost
    - iii. Tiered pricing eliminated most of the need for scholarships
    - iv. Concern about lack of skills programming (canoeing, archery, etc.)
    - v. Concern about arts/adventure camp: consistently lowest enrollment
    - vi. Concern about lack of programming from the program director
    - vii. Quality of session staff/Christian formation varied greatly from week to week, may look at replacing that model.
    - viii. International staff member was an HR disaster
    - ix. The hiring process needs to change, one person hiring is insufficient
    - x. Duncan plans to be more involved in summer camp planning next summer
    - xi. Would like to either make DCJJ a CM+ session or put it at a different time
  - b. Solicitation Letter
    - i. Did not go out
    - ii. Planning a more targeted campaign for the fall
  - c. Hydration stations
    - i. Several installed
    - ii. The remainder are almost completely financed
  - d. Promotion/Advertising/Development
    - i. Got fabulous drone footage and a professional video for promotion for free from a saint from Heber Springs
    - ii. Creating a camp mitchell store
    - iii. Duncan has written some things for some magazines
  - e. New Programming
    - i. Bishop has some money to bring Jane Wolfe up for a workshop/retreat

- ii. Still working on challenge/ropes course, main benefit will be usability during the work week
    - 1. Mustard Seed will give us 40k if we can raise 40k, we have 11 months to do so (see solicitation letter fall campaign)
- 4. Site Committee
  - a. Space in front of Burke is done, will wait for weather to break before the work continues around the arts and crafts facility
  - b. Still waiting for the newport house to sell, but the bids are in, we're ready to move forward when it does.
  - c. HVACs continue to fail around campus
- 5. Budget
  - a. Cash in the bank and accounts receivable are both low
  - b. Expenses are over budget due to maintenance and lay staff overtime
  - c. Revenue down due to budgeted income from solicitation letter
  - d. Budget will likely be deficit in 2020

Meeting Adjourned 2:10 p.m.

Respectfully submitted by  
Hannah Hooker