

Camp Mitchell Board of Trustees
May 16, 2019 Minutes

Members Present: Michael Briggs, Linda Brown, Craig Douglass, Duncan Ely (ex officio), Olivia Goza, Harold Hedges, Hannah Hooker, Will Lowry, Robert Seibert

Members Absent: Chuck Chapman, Marcia Williams

Meeting called to order at 1:05pm

Linda Brown led midday prayer from *The Little Book of Hours*

1. March minutes approved.
2. The board agreed that it is good for our meetings to take place at CM+ so that we can have eyes on the campus and have a presence with the staff.
3. Duncan's Report
 - a. Revenue Increase
 - i. Went back in the database to 2010 to see what regular groups have stopped coming regularly. While there were some gnarly reviews, we believe some groups can be wooed back.
 - ii. The Use Agreement has been updated, but some groups assumed they'd be "grandfathered in" to their old payment plan. Those have been some tough convos.
 - iii. Doug and Duncan have been recruiting with school superintendents, chambers of commerce, etc., in the area
 - iv. CM+ also functions as overflow when other sites on the mountain run out of space.
 - v. Challenge Course will boost attractiveness to businesses and other organizations. The Mustard Seed grant application process has been a struggle, and Duncan may have to dog and pony around the diocese
 1. Assured the board that a challenge course will not increase insurance premiums
 2. The board encouraged Duncan to take another look at UTO
 - b. Summer Camp
 - i. Unclear about enrollment this time last year, but we assume enrollment is up this year.
 - ii. The sessions tend to fill up in order, so the first few weeks are fuller so far (72 for senior high as of 5/16)
 - iii. Staff training has been significantly expanded
 - iv. All meals will be family style this summer
 - v. We have a counselor from the Dominican Republic
 - vi. St Andrew's Cabin: one half has Ben's housing and Doug's office, the other half has the staff lounge and will have a washer/dryer from Newport
 - c. Buildings and Grounds
 - i. Grace is done, Hoke still need a little work

- ii. Newport is on hold until the house in Newport, AR can be fixed up and sold. (Mary Jane Hodges is the point person for this)
 - iii. Couldn't get B Cabin to work for the Combs family, so they're in the Gatehouse. This resulted in some unexpected expenses in the Gatehouse. B Cabin is now Julie's office and overflow
 - iv. Burke is ready to be the main gathering space for summer camp, although we're just praying the HVAC will survive the summer. We don't have an HVAC maintenance contract in Burke but we're looking into it.
 - v. Howe and Log will hopefully survive the summer, but will need new HVACs in the next year
 - vi. We got funding for at least 1 hydration station, which will likely go in Keller
 - vii. We got an exam table for the health center from the (now defunct) St. Francis medical
 - d. Communications
 - i. Doug is still going strong on Facebook and the Newsletter
 - ii. Duncan will get with James Matthews soon about updates to the website
 - iii. Another major ask letter will come out soon. (Last one last Thanksgiving)
- 4. Old Business
 - a. Robert Seibert's BOV grounds report
 - i. The road from Keller way to the cabins is finished and delightful
 - ii. The pavers outside of Burke look fabulous as well but we need 6 more pallets full (\$350 each)
 - b. Signage
 - i. Still trying to get a sign for the road from Parks and Rec
 - ii. Duncan ordering a banner soon for the iron gate
- 5. New Business
 - a. Need to get infirmary ready for summer. Hannah will ask two RN parishioners to take inventory and get a list to Harry and Doug of needs. Will likely include epipens and narcan, we recently got a defibrillator
 - b. Harry got us a galvanized shed to house the gator, lawn mower, etc. Will likely go back by the maintenance building.
 - c. Each board member needs to be contributing financially to CM+ which could mean encouraging our churches to include camp in the budget, having fundraisers, etc.
 - d. Hannah will ask the bishop about the possibility of having a Camp Mitchell Sunday around the diocese, similar to CPC and UTO Sundays.
 - e. Update from financial committee
 - i. Financial position is precarious but we're all optimistic about a significant increase in revenue in the next 12-18 months
 - ii. Michael will ask Ted Gambill and Hannah will ask Clay Shuffield about joining the finance committee
- 6. Meeting adjourned at 2:30pm

Respectfully submitted by
Hannah Hooker