

Camp Mitchell Board of Trustees
Special Meeting at Christ Church Little Rock
October 15, 2019 Minutes

Members Present: Michael Briggs, Linda Brown, Chuck Chapman, Craig Douglass, Olivia Goza, Harold Hedges, Hannah Hooker, Will Lowry, Robert Seibert
Members Absent: Marcia Williams

Meeting called to order at 10:40am

Linda Brown opened with a devotion by St. Teresa of Avila

1. Executive Director Job Description
 - a. Michael modified one from a camp in another diocese
 - b. A key element is the need for the executive director to lead fundraising efforts
 - c. This has not been something Duncan has executed, so Michael wanted to vocalize the possibility that Duncan will not be willing to sign on to this duty
 - i. the group highlighted the fabulous operations contributions Duncan has made to CM+
 - d. The Board was brought up to date that the bishop's appointment of Duncan has moved from interim to permanent executive director
 - e. Chuck suggested, and Craig agreed, that a task force needs to be put together to arrange the fundraising plan for 2020, which Duncan will be tasked with implementing
 - f. Hannah impressed upon the group that a plan needs to be in place in time to budget revenue for 2020
 - g. Task Force Members: Craig, Chuck, Olivia
 - h. TF will ask Duncan to respond to their proposal by approx. Nov. 14
2. Mission Statement
 - a. We need to shorten and broaden
 - b. Hannah will look through past board minutes and pass on info from the process creating the current mission statement
3. An update on the previous program director
 - a. There was an incident of insubordination, the program director was warned that the behavior was unacceptable, but the incident was repeated, jeopardizing the integrity of several staff members, resulting in the program directors immediate termination

Meeting Adjourned at 11:40am

Respectfully submitted by
Hannah Hooker